



**Task or activity being assessed:** COVID-19 Risk Assessment – Working Practices

**Workplace/Service:** Sirona Therapeutic Horsemanship CIO - Equine-Assisted Learning & Equine-Assisted Therapy.

**Date of this assessment:** 11/10/2021

**People consulted:** Government Guidance, BHS Approved Riding Schools Risk Assessment Considerations, Senior Leadership & Trustees, Devon County Council, Torbay Council, National Youth Agency.

**Finalised by:** Hannah Burgon CEO

**Assessment to be reviewed on:** 29/12/2021

Previous Revisions: rev 1: 02/04/20, rev 2: 13/05/20, rev 3: 03/06/20, rev 4: 08/09/20, rev 5: 23/10/20, rev 6 28/10/20, rev 7 09/11/2020, rev 8 03/12/20, rev 9 31/12/20, rev 10 15/02/21, rev 11 15.04.21, rev 12 01.06.21, rev 13 06.07.21  
Rev 14 21/07/21

**Risk Benefit Analysis – Does this function / task / activity need to be provided?**

Benefit of continuing the function / task / activity (tick all that apply)

- Statutory requirement
- Public Safety
- Health & Care
- Safeguarding

Essential business function: EOTAS and Therapeutic provision for vulnerable young people

Level of benefit in continuing      Low:       Medium:       High:

Local Alert Level      None Government restrictions eased 19/07/2021



				<ul style="list-style-type: none"> <li>★ Lateral flow testing by staff / volunteers in line with gov guidance / updates from schools.</li> <li>★ No one to attend Sirona if displaying symptoms, tested positive or asked to self-isolate.</li> <li>★ Report positive or isolating participants / staff to relevant authority.</li> <li>★ Separate work area available for 'close contact' team members.</li> </ul>	All staff/volss	Ongoing	Ongoing
					CEO / Admin staff	Ongoing	Ongoing
2.	Virus transmission through touch of surfaces	Staff and young people, and any visitors, along with their households, may be infected.	<ul style="list-style-type: none"> <li>★ Numbers of visitors and staff on site kept to a minimum.</li> <li>★ Visitors &amp; participants requested to wait in car park until greeted by a member of staff.</li> <li>★ Records kept of any person on site at any one day.</li> <li>★ People who arrive at Sirona are requested to wash their hands upon arrival, and advised of the Sirona guidance</li> <li>★ Everyone to wash their hands before leaving Sirona and in between all activities.</li> <li>★ Everyone to wash their hands after handing the horses, or other animals.</li> <li>★ Regular cleaning of all surfaces, particularly door handles in high traffic areas such as main use cabins and toilets. Cleaning to be monitored and recorded by staff daily on the cleaning record sheets.</li> <li>★ PPE for staff to have access to as appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>★ Remind all visitors and staff of restrictions and precautions in place</li> <li>★ Ensure we adhere to the guidelines set</li> <li>★ Staff using their own mugs and making their own drinks.</li> </ul>	All staff/ Leadership And visitors	Ongoing	Ongoing
					All staff / vols	Ongoing	Ongoing
					Admin staff	Ongoing	Ongoing
					All staff/vols	Ongoing	Ongoing
					All staff/vols	Ongoing	Ongoing
					All staff/vols	Ongoing	Ongoing
					Admin staff	Ongoing	Ongoing
					CEO / Admin Staff	Ongoing	Ongoing

			<ul style="list-style-type: none"> <li>✦ <i>Prominent signs displayed relating to local area tier guidance, social distancing, hand washing and PPE.</i></li> <li>✦ <i>Tack cleaned after use.</i></li> <li>✦ <i>Support of government test, trace and isolate scheme – notices and app QR code still displayed.</i></li> </ul>	<ul style="list-style-type: none"> <li>✦ <i>Guidance for use of PPE displayed.</i></li> <li>✦ <i>Lateral flow testing by staff / volunteers in line with gov guidance / updates from schools.</i></li> <li>✦ <i>No one to attend Sirona if displaying symptoms, tested positive or asked to self-isolate.</i></li> <li>✦ <i>Report positive or isolating participants / staff to relevant authority.</i></li> </ul>	<p><i>Horse care staff</i> <i>All staff / vols</i></p> <p><i>CEO / Admin staff</i></p>	<p><i>Ongoing</i></p> <p><i>Ongoing</i></p> <p><i>Ongoing</i></p>	<p><i>Ongoing</i></p> <p><i>Ongoing</i></p> <p><i>Ongoing</i></p>
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3.	<i>Staff Wellbeing</i>	<i>Staff may feel anxious, concerned about possible infection, and any potential implications on employment</i>	<ul style="list-style-type: none"> <li>★ <i>Regular communication between Sirona leadership team and staff including morning meetings, monthly team meetings and regular emails.</i></li> <li>★ <i>Staff to speak to CEO with any concerns</i></li> <li>★ <i>Government support and guidelines for statutory sick pay.</i></li>   <li>★ <i>Clinical group supervision with our Child Psychotherapist.</i></li>   <li>★ <i>Guidance information displayed and guidance available in Covid-19 file and health &amp; safety notice board.</i></li>   <li><i>1<sup>st</sup> phase vaccination programme offered to regular team</i></li>   <li><i>2<sup>nd</sup> Phase vaccinations of team.</i></li>   <li><i>Booster vaccinations offered</i></li> </ul>	<p><i>Sirona leadership team to increase and update own awareness, including taking further advice from various support organisations and the government as this becomes available.</i></p> <p><i>Daily morning meditations with team and additional team mindfulness day.</i></p>	<p><i>All staff/ Sirona CEO</i></p> <p><i>All staff/ volunteers</i></p> <p><i>Admin / CEO / Devon CC</i></p> <p><i>Admin / CEO / Devon CC</i></p>	<p><i>Ongoing</i></p> <p><i>Ongoing</i></p> <p><i>Feb 2021</i></p> <p><i>From April 21+</i></p> <p><i>From Oct 21</i></p>	<p><i>Ongoing</i></p> <p><i>Ongoing</i></p> <p><i>Jan 2021</i></p> <p><i>April 2021</i></p>
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4.	Participant Wellbeing	Participant wellbeing and mental health affected by changes to service and by fear of infection. This includes the negative implication of the reduction of service as a protective factor.	<ul style="list-style-type: none"> <li>★ Sirona staff / team to keep in regular contact with participants, parents / carers and referrers.</li> <li>★ Individual risk assessments conducted on young people / participants where required.</li> <li>★ Sirona staff / team / trustees to think of new and creative ways along the way if services are reduced or changed.</li> <li>★ Participants are supported by the minimum number of staff / volunteers / horse handlers required.</li> </ul>	<p>Staff / team to set up assigned tasks and responsibilities with regards to contact and rota/virtual work as needed.</p> <p>Staff / team / trustees to make plans for various eventualities, keeping participant wellbeing at the forefront.</p>	All staff/team / trustee	Ongoing.	Ongoing
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